

Whitegate End School  
PTFA Meeting  
Monday 21<sup>st</sup> November 2011

Present:

Sam Davies – Chair	Jess Leaf
Sharon Camkin – Vice Chair	Sarah Smith – Vice Treasurer
Sharon Craven – Secretary	Russ Learmont – Deputy Head/Yr3
Jane Titterton	Kerry Johnson
Lisa Morton	Anna Strafford
Joanne O’Keeffe	Jenna Booth
Lynda Moore	Jess Leaf

Agenda Item		Action By
1.	<b>Apologies from:</b> Alison Mottershead, Sarah Platt, Lyndsey Harthill, Carmel Hobbis, Collette Ryan, Jennie Peacock and Sylvia Davies.	
2.	<p><b>Matters Arising – 20.10.11</b></p> <p><u>Future Events</u></p> <p>Dates now received for events up to June 2012.</p> <p>24<sup>th</sup> February – Family Cinema Night 23<sup>rd</sup> March – Family Curry Night 19<sup>th</sup> April – Fashion Show 25<sup>th</sup> May – Coffee Morning 30<sup>th</sup> June – Summer Fete/Gala</p> <p>Times and details to be confirmed at later meetings.</p> <p><u>Clothing Collection 2/12/11</u></p> <p>Steady flow of donations now stored in the blue storage container. Clothing bags accepted each morning up to Friday 2.12.11.</p> <p>Local Scouts are delivering leaflets to local residents tonight. Residents offered the choice of bringing any donations or placing outside their property on Monday 28/11/11 to be collected by PTFA – anyone that could help on 28/11/11 should text Sharon Craven, all help appreciated.</p>	<b>ALL</b>
3.	<p><b>Christmas Disco – 9/12/11</b></p> <p>Closing date for money is 2/12/11. Sharon Craven sorting money received so far on Tues 22/11/11. A reminder text is needed next week before Friday.</p> <p>Sam will be purchasing refreshments/raffle prizes etc on either 30/11/11 or 2/12/11. Sharon Craven will help on 30/11 or Sarah Smith 2/12.</p>	<b>SD/SCr/SS</b>

	<p>Tattoos need ordering – 2 x boxes – Lisa Morton volunteered to order from Baker Ross.</p> <p>Preparing snack bags 8/12/11 from 2pm help from:  Sam Davies  Jess Leaf  Joanne O’Keeffe  Jane Titterton  Sarah Smith</p> <p>Sam Davies to purchase muffins/cheese etc for pizzas and to help Kerry prepare on 9/12/11.</p> <p>Jenna Booth will provide nail art at both discos – may need help at KS2.</p> <p>Extra Tattoos, raffle tickets, nail art to be charged at 50p for KS2 disco.</p> <p>Teachers already agreed to attend with their year group other volunteers at discos as follows:</p> <table> <tr> <td>KS1</td> <td>KS2</td> </tr> <tr> <td>Kerry (K)</td> <td>Kerry (K)</td> </tr> <tr> <td>Sharon Camkin (K)</td> <td>Sharon Camkin (K)</td> </tr> <tr> <td>Jess Leaf</td> <td>Jess Leaf</td> </tr> <tr> <td>Sam Davies (K)</td> <td>Collette Ryan (K)</td> </tr> <tr> <td>Sarah Smith</td> <td>Sharon Craven</td> </tr> <tr> <td>Jenna Booth</td> <td>Jenna Booth</td> </tr> <tr> <td>Anna Strafford (from 4.30pm)</td> <td>Anna Strafford</td> </tr> <tr> <td>Leanne Clare (tbc)</td> <td>Sam Davies (K)</td> </tr> <tr> <td></td> <td>Joanne O’Keeffe</td> </tr> <tr> <td></td> <td>Lisa Morton</td> </tr> </table> <p>(K) = helping in kitchen with Kerry</p> <p>Anyone else who will be at either disco to help to text Sharon Craven.</p> <p>Nursery and Reception may be offered the chance to come in their party clothes for the day. Russ to confirm.</p>	KS1	KS2	Kerry (K)	Kerry (K)	Sharon Camkin (K)	Sharon Camkin (K)	Jess Leaf	Jess Leaf	Sam Davies (K)	Collette Ryan (K)	Sarah Smith	Sharon Craven	Jenna Booth	Jenna Booth	Anna Strafford (from 4.30pm)	Anna Strafford	Leanne Clare (tbc)	Sam Davies (K)		Joanne O’Keeffe		Lisa Morton	<p><b>LM</b></p> <p><b>SD/JL/JO/JT/SS</b></p> <p><b>KJ/SD</b></p> <p><b>ALL</b></p> <p><b>RL</b></p>
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4.	<p><b>KS1 – Christmas Presents</b></p> <p>KS1 receive Christmas presents at their class Christmas parties. These need purchasing and wrapping before 13/12/11.</p> <p>Sam Davies to purchase – SCr/SS to help. Sam to contact PTFA members to help wrap when purchased.</p> <p>Anna Strafford mentioned a book company which sell good quality books at low cost. Anna to text Sharon Craven with contact details.</p>	<p><b>ALL</b></p> <p><b>AS</b></p>																						

	May not be possible for this year depending on delivery dates.	
5	<p><b>KS1 Christmas Assemblies – 13/12/11</b></p> <p>PTFA to hold raffles at both assemblies. Donations for raffle prizes required (bottles of wine/beer etc and sweets/choccy/Christmas goodies).</p> <p>Tickets to be sold at £1 per strip. PTFA members needed on day to sell tickets.</p> <p>Jane Titterton offered to wrap 2 x boxes to hold raffle prizes.</p> <p>To avoid duplications the following donations were promised:</p> <p>Anna Strafford – Mince pies  Lynda Moore – Biscuits  Jess Leaf – Shortbread  Sharon Camkin – Christmas pud  Lisa Morton – Selection box  Sarah Smith – Sweets  Jane Titterton – Chocolates  Sharon Craven – Chocolate orange  Joanne O’Keefe – Sweets</p> <p>Sam Davies to ask Morrisons for a donation.</p> <p>Russ Learmont to ask teachers for any donations they can offer.</p>	<p><b>ALL</b></p> <p><b>JT</b></p> <p><b>SD</b></p> <p><b>RL</b></p>
6.	<p><b>PTFA Newsletter</b></p> <p>Anna Strafford to draft. To include:</p> <p>Dates for forthcoming events – now received.  Balance of account  Promised monies – i.e. what we have already committed to.  Other items/resources purchased in the past.</p> <p>Sam Davies to forward details to Anna.</p>	<p><b>SD</b></p>
7.	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• <u>Children’s Christmas Cards</u> – PTA arranged. Sam Davies to find out how much the school received and which account the money has gone into.</li> <li>• <u>Possible Future Fundraising</u> – School cook book (prepared with Kerry’s help) and possible competition to create a front cover. Year book for year 6.</li> </ul>	<p><b>SD</b></p>
8.	<p><b>Date of Next Meeting</b></p> <p>Monday 16<sup>th</sup> January 2012 at 6pm at School (room to be confirmed with agenda)</p>	

family events	General fund raising ideas
<p>Bring &amp; Share Night (jacob's join)</p> <ul style="list-style-type: none"> <li>Families pay small entrance fee and bring food/drink to share</li> <li>Evening can include raffles/quizzes/party games.</li> <li>Refreshments can also be sold at this event</li> </ul> <p>Dad &amp; Lads nite (Euros 2012)</p> <ul style="list-style-type: none"> <li>Dads &amp; lads pay entrance fee</li> <li>Watch football match</li> <li>Refreshments can be sold</li> <li>Raffles/quizzes etc can be included</li> </ul> <p>Cinema Show nights</p> <ul style="list-style-type: none"> <li>License would allow showing, but no fee to enter</li> <li>Money would be made on selling refreshments popcorn etc</li> <li>Raffles/quizzes etc</li> </ul> <p>Christmas Shopping Night</p> <ul style="list-style-type: none"> <li>Could include partylite, bodyshop, avon reps, percentage of orders to be donated back to school and/or offer raffle prizes</li> <li>Could include craft stall for children to make presents (cards, mugs, calendars)</li> <li>Sell refreshments/raffles tickets etc</li> </ul> <p>Pamper night</p> <ul style="list-style-type: none"> <li>As per Christmas shopping night but also include nail art, massage &amp; beauty therapy treatments.</li> </ul> <p>Invite a professional to give talk i.e. on colouring (this is some one who advises on which colours suit which skins tones/hair colours etc – Bit of Gok!</p>	<p>Business Enterprise Scheme</p> <ul style="list-style-type: none"> <li>Each class to create/develop a product</li> <li>Each class has a stall to sell products, profits to go back to school/PTFA</li> </ul> <p>Jumble Sale/Car Boot</p> <p>School Calendar</p> <ul style="list-style-type: none"> <li>Each person appears on the calendar for the month of their birthday.</li> <li>Each month could be themed</li> <li>Percentage of each sale comes back to school.</li> </ul> <p>Raffles for parent assemblies</p> <ul style="list-style-type: none"> <li>Prizes donated by local businesses i.e. hairdressers/restaurants etc or bought out of PTFA funds</li> <li>Tickets sold before the assembly and drawn out at the end of each assembly.</li> </ul> <p>Pennies for Playgrounds</p> <ul style="list-style-type: none"> <li>Each term, each class collects coppers for 1 x week</li> <li>The winning class wins a small prize</li> <li>The money raised pays for any playground equipment/markings etc</li> <li>School council could help decide what money is spent on.</li> </ul> <p>Funky Fridays -In the run up to an event</p> <ul style="list-style-type: none"> <li>Each Friday for 4 weeks to be a different theme i.e. silly sock day, wear uniform backwards</li> <li>Each Friday ask for a donation of something to take part i.e. chocolate/bottles – these are then used at fairs</li> <li>Or £1 donation which can be used to buy resources for stalls at fairs</li> </ul> <p>Embroidered Name Tags</p> <ul style="list-style-type: none"> <li>Parents purchase packs of name tags and a % of the order comes back to school.</li> </ul> <p>Bag Packing – Year 5/6</p> <ul style="list-style-type: none"> <li>Ask local supermarkets (Morrisons) to allow pupils to take part.</li> </ul>

	<p><b>Family Cook Book</b></p> <ul style="list-style-type: none"> <li>• Created with help of Kerry Johnson and to include illustrations from children.</li> <li>• Competition to create front cover.</li> </ul> <p><b>Year Book – Year 6</b></p> <ul style="list-style-type: none"> <li>• Created with help of year 6 to include photos and illustrations by children.</li> </ul>
<p><b>Ideas for stalls</b></p> <p>Craft stalls – themed to each fair</p> <ul style="list-style-type: none"> <li>• These could include local businesses who agree to give a percentage of the profits or offer raffle prizes</li> </ul> <p>Sponsored Head/Beard Shave</p> <ul style="list-style-type: none"> <li>• Member of staff/parent to volunteer to have beard/hair shaved for sponsorship</li> <li>• Could be show piece of a fair</li> </ul> <p>Sweetie Jars</p> <ul style="list-style-type: none"> <li>• Each child donates a filled jar with sweets and each jar could be sold at fair</li> </ul> <p>Stationery Pint Pot</p> <ul style="list-style-type: none"> <li>• As above but each child given a plastic pint pot and fills with stationery and again could be sold at fairs</li> </ul> <p>Home bake/Jam/Chutney stall</p> <ul style="list-style-type: none"> <li>• Donations from parents to sell</li> </ul> <p>At the Fair Games Room</p> <ul style="list-style-type: none"> <li>• Each class makes a game to be played at the fair i.e. pin the tail on the donkey</li> <li>• Children/parents pay small fee to enter the room and/or pay to play each game</li> <li>• Prizes to be small lollies/pencils etc</li> </ul> <p>Good as New Stall</p> <ul style="list-style-type: none"> <li>• Could include a stall with clothes and/or games, jigsaws etc and books</li> </ul>	<p><b>Adult focussed events</b></p> <p>Murder mystery/theme nights</p> <ul style="list-style-type: none"> <li>• Pay to enter (perhaps include food)</li> <li>• Refreshments can be sold</li> <li>• Themed raffles/quizzes can be included</li> </ul> <p>Bingo night – these could also be family focussed</p> <p>Poker night – betting license would need investigating</p> <p>Curry taster night</p> <ul style="list-style-type: none"> <li>• Pay to enter (local restaurant could cater)</li> <li>• Raffles/quizzes etc</li> </ul> <p>Salsa/Zumba/Disco nights</p> <ul style="list-style-type: none"> <li>• Pay to enter (perhaps inc food in cost)</li> <li>• Raffles/spot prizes</li> </ul> <p>Fashion Shows</p> <ul style="list-style-type: none"> <li>• Pay to enter</li> <li>• Percentage of profits to school</li> <li>• Refreshments could be sold</li> <li>• raffles</li> </ul>